



Thank you for your interest in the conference facilities at the **Express by Holiday Inn London- Royal Docks/Docklands**.

Should you have any requirements that are not mentioned in this brochure, please contact the hotel and we will gladly try to arrange it for you. Whether it is a small meeting with colleagues or a special family occasion, our flexible approach means we can tailor every detail to suit your needs.

Our 5 comfortable and spacious meeting rooms each have:

- ü wireless internet
- ü TV, Video, DVD (on request)
- ü flipchart
- ü pad & markers
- ü overhead projector & screen
- ü stationery kit
- ü natural daylight and air conditioning.

We are situated off the A13 on the A1011 Silvertown Way, a short walk from Canning Town Tube and Bus Station. Using the Docklands Light Railway or the Jubilee line the Excel Exhibition Center and Canary Wharf, boasting various shops, bars and restaurants are just minutes away. City Airport is 5kms away situated at the end of Silvertown Way joining North Woolwich Road.

The hotel has 136 en-suite bedrooms that are available from £65 inclusive of continental buffet breakfast and VAT. Parking facilities are chargeable.

If we can be of any further help or if you wish to make a booking please do not hesitate to contact a member of the team on 020 75 40 40 40.

We look forward to welcoming you to the hotel.

Capacities

| Conference Room | Theatre style | Boardroom | Classroom |
|-------------------------------------|----------------------|------------------|------------------|
| Jubilee | 15 | 10 | - |
| Victoria | - | 8 | - |
| Albert | 25 | 12 | 14 |
| Victoria&Albert Combined | 35-40 | 22 | 22 |
| Elizabeth | 70 | 40 | 50 |
| Edward | 10 | 10 | - |

Dimensions/Location

| Conference Room | Height (mtr) | Size (mtr) | Door (mtr) | Location |
|-------------------------------------|---------------------|-------------------|-------------------|-----------------|
| Jubilee | 2.5 | 6.3 x 3.6 | 2.1 x 0.9 | Ground |
| Victoria | 2.5 | 4.6 x 3.7 | 2.1 x 0.9 | Ground |
| Albert | 2.5 | 6.1 x 5.5 | 2.1 x 0.9 | Ground |
| Victoria&Albert Combined | 2.5 | 9.1 x 5.1 | 2.1 x 0.9 | Ground |
| Elizabeth | 2.5 | 9.5 x 20 | 2.1 x 0.9 | Ground |
| Edward | 2.5 | 3.1 x 7.5 | 2.1 x 0.9 | Ground |



Room hire

| | <i>Full Day from:</i> | <i>Half Day from:</i> |
|------------------------------|-----------------------|-----------------------|
| <i>Jubilee</i> | £250.00 | £200.00 |
| <i>Victoria</i> | £200.00 | £150.00 |
| <i>Albert</i> | £350.00 | £250.00 |
| <i>Victoria & Albert</i> | £450.00 | £300.00 |
| <i>Elizabeth</i> | £600.00 | £450.00 |
| <i>Edward</i> | £300.00 | £250.00 |

Food & Beverages

| | |
|-------------------------------------|-----------------------------------|
| <i>Continental Buffet Breakfast</i> | £4.50 per delegate |
| <i>Tea/Coffee</i> | £1.50 per delegate bottomless cup |
| <i>Buffet lunch</i> | from £7.50 |

Business Services

| | |
|-------------------------------|---------------|
| <i>Photocopying per sheet</i> | 10p up to 200 |
| | 5p up to 500 |

Outgoing faxes - UK £1 first page 50p per sheet after
- International £2 first page 50p per sheet after

Contacts:

Egle Carnauskaite
Reservations Manager

Gregory Matfiejszyn
Senior Guest Service Manager

Cassie Sujka
Guest Service Manager

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